



SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 JULY 2023 - 31 OCTOBER 2023

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public at least 28 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 26 (General Exception) and Rule 28 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Oriol Road, Bootle L20 7AE or accessed from the Council's website: www.sefton.gov.uk

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- Other documents relating to the proposed decision may be submitted to the decision making meeting and these too will be made available by the contact officer named in the Plan
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Some reports to be considered by the Cabinet/Council may contain exempt information and will not be made available to the public. The specific reasons (Paragraph No(s)) why such reports are exempt are detailed in the Plan and the Paragraph No(s) and descriptions are set out below:-

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information)
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the authority proposes a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or b) to make an order or direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime
8. Information falling within paragraph 3 above is not exempt information by virtue of that paragraph if it is required to be registered under—
 - (a) the Companies Act 1985;
 - (b) the Friendly Societies Act 1974;
 - (c) the Friendly Societies Act 1992;
 - (d) the Industrial and Provident Societies Acts 1965 to 1978;
 - (e) the Building Societies Act 1986; or
 - (f) the Charities Act 1993.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992
10. Information which—
 - (a) falls within any of paragraphs 1 to 7 above; and
 - (b) is not prevented from being exempt by virtue of paragraph 8 or 9 above, is exempt information if and so long, as in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Members of the public are welcome to attend meetings of the Cabinet and Council which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. The dates and times of the meetings are published on www.sefton.gov.uk or you may contact the Democratic Services Section on telephone number 0151 934 2068.

NOTE:

For ease of identification, items listed within the document for the first time will appear shaded.

Dwayne Johnson
Chief Executive

FORWARD PLAN INDEX OF ITEMS

Item Heading	Officer Contact	Page No
Recommission of Stop Smoking Service	Heather Redhead heather.redhead@sefton.gov.uk	4
Re-commission of the Living Well Sefton Service	Charlotte Smith charlotte.smith@sefton.gov.uk	5
Day Services Update	Carol Cater carol.cater@sefton.gov.uk	6
Bootle Regeneration Strategy	Heather Jago heather.jago@sefton.gov.uk Tel: 0151 934 4619	7
Approval of the Playing Pitch and Outdoor Sports Strategy	Andrea O'Connor andrea.oconnor@sefton.gov.uk	8
Article 4 Direction E to C3	David Robinson david.robinson@sefton.gov.uk	9
Procurement of Fleet and Machinery for Green Sefton	Mark Shaw mark.shaw@sefton.gov.uk	10
St Anne's House, St Peters House and Balliol Road Car Park, Bootle	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk	11
Land at Lunt, Sefton	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk	12
Sustainable Warmth Funding Award (April - September 2023)	Stephanie Jukes stephanie.jukes@sefton.gov.uk Tel: 0151 934 4552	13
Sale of Ainsdale ATC and the Meadows Ainsdale	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk	14
Treasury Management Outturn 2022/23	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100	15
Financial Management 2023/24 to 2026/27 - Revenue and Capital Budget Update 2023/24 – July Update	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	16
Financial and Corporate Performance 2022/2023	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	17
Financial Management 2023/24 to 2026/27 - Revenue and Capital Budget Update 2023/24 – September Update	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	18
Financial Management 2023/24 to 2026/27 - Revenue and Capital Budget Update 2023/24 – October Update	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106	19

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Recommissioning of Stop Smoking Service To seek approval for the recommissioning of the Stop Smoking Service			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2023 Decision due date for Cabinet changed from 22/06/2023 to 27/07/2023. Reason: Work is continuing on the procurement process			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Lead Director	Director of Public Health			
Persons/Organisations to be Consulted	the public, service users and stakeholders			
Method(s) of Consultation	questionnaires, interviews, meetings,			
List of Background Documents to be Considered by Decision-maker	Recommissioning of Stop Smoking Service			
Contact Officer(s) details	Heather Redhead heather.redhead@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Re-commission of the Living Well Sefton Service Seeking approval to recommission the Living Well Sefton Service (LWS). This includes the community element of the LWS, stop smoking service and NHS Health Checks.			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Lead Director	Director of Public Health			
Persons/Organisations to be Consulted	People who live in Sefton who have or have not used the Service. Emphasis will be placed on the 20% most deprived wards; Community gatekeepers and stakeholders People may experience barriers to access via community groups and outreach. Sefton Council partners; Local Place ICB colleagues; VCF stakeholders; Primary Care NHS and other service providers working in Sefton.			
Method(s) of Consultation	A consultation and engagement process is currently underway, which has been approved for the consultation and engagement panel. This will seek the views of people who may use the service, current users and people who do not currently use the service. We will also engage key stakeholders.			
List of Background Documents to be Considered by Decision-maker	Recommission of the Living Well Sefton Service			
Contact Officer(s) details	Charlotte Smith charlotte.smith@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Day Services Update To provide an update in the work being undertaken to support day services			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2023			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Adult Social Care			
Lead Director	Assistant Director - Integrated Life Course Commissioning			
Persons/Organisations to be Consulted	day service providers			
Method(s) of Consultation	consultation with providers will be undertaken with regards to the decision - users are not affected			
List of Background Documents to be Considered by Decision-maker	Day Services Update			
Contact Officer(s) details	Carol Cater carol.cater@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Bootle Regeneration Strategy Update and review Bootle Regeneration Strategy (Strand transformation related).			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2023 Decision due date for Cabinet changed from 22/06/2023 to 27/07/2023. Reason: More time is required to develop the strategy and to discuss and agree with members; and the Strategy to follow Bootle Area Action Plan consideration by Cabinet.			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	Derby; Linacre			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Members, Ward Councillors			
Method(s) of Consultation	Via briefings and meetings (e.g. Members Reference Group).			
List of Background Documents to be Considered by Decision-maker	Bootle Regeneration Strategy			
Contact Officer(s) details	Heather Jago heather.jago@sefton.gov.uk Tel: 0151 934 4619			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	<p>Approval of the Playing Pitch and Outdoor Sports Strategy</p> <p>The main purpose of the PPOSS is to provide a strategic framework to make sure that Sefton will be able to best meet the existing and future need for cricket, football, hockey, rugby union, tennis and bowls in terms of quantity, quality and accessibility within the constraints of limited resources. It will provide a robust and objective justification and strategy for current and future playing pitch, tennis court and bowling green provision throughout Sefton.</p>			
Decision Maker	Cabinet			
Decision Expected	<p>27 Jul 2023</p> <p>Decision due date for Cabinet changed from 22/06/2023 to 27/07/2023. Reason: to enable a final check of the information and figures contained in the strategy to be undertaken</p>			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Internal and external Steering Group partners; Clubs and schools have been consulted during the PPOSS preparation process			
Method(s) of Consultation	The PPOSS has been prepared by jointly by the Council (with input from service areas including Planning, Green Sefton, Communities and Education Excellence) and other Steering Group partners such as Sport England and the relevant National Governing Bodies of sports; in line with Sport England guidance.			
List of Background Documents to be Considered by Decision-maker	Approval of the Playing and Outdoor Sports Strategy			
Contact Officer(s) details	Andrea O'Connor andrea.oconnor@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Article 4 Direction E to C3 To seek final approval for the article 4 direction.			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2023			
Key Decision Criteria	Financial	No	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of Place (Economic Growth and Housing)			
Persons/Organisations to be Consulted	Secretary of State for Communities; Landowners; Public			
Method(s) of Consultation	Individual letters; Press Notices; Site notices			
List of Background Documents to be Considered by Decision-maker	Article 4 Direction E to C3			
Contact Officer(s) details	David Robinson david.robinson@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Procurement of Fleet and Machinery for Green Sefton Capital renewal approval is to be sought for the replacement of essential fleet and machinery			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2023 Decision due date for Cabinet changed from 22/06/2023 to 27/07/2023. Reason: to allow more time for discussion/consideration of the proposal			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regeneration and Skills			
Lead Director	Assistant Director of People (Operational In-House Services)			
Persons/Organisations to be Consulted	None			
Method(s) of Consultation	None			
List of Background Documents to be Considered by Decision-maker	Procurement of Fleet and Machinery for Green Sefton			
Contact Officer(s) details	Mark Shaw mark.shaw@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	St Anne's House, St Peters House and Balliol Road Car Park, Bootle Proposed disposal of St Anne's House, St Peters House and Balliol Road Car Park, Bootle			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2023			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Part exempt (Part 3)			
Wards Affected	Derby			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Chief Legal and Democratic Officer			
Method(s) of Consultation	Meetings and Emails			
List of Background Documents to be Considered by Decision-maker	St Anne's House, St Peters House and Balliol Road Car Park, Bootle			
Contact Officer(s) details	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Land at Lunt, Sefton Disposal of land			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2023			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Part exempt (Part 3)			
Wards Affected	Manor; Park			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Officers and Members via Cabinet Member Reference Group			
Method(s) of Consultation	Cabinet Member Reference Group			
List of Background Documents to be Considered by Decision-maker	Land at Lunt, Sefton			
Contact Officer(s) details	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sustainable Warmth Funding Award (April - September 2023) Report to advise members of additional funding secured through the 'Sustainable Warmth' domestic retrofit programme, and a request to accept the funding.			
Decision Maker	Cabinet Council			
Decision Expected	27 Jul 2023 14 Sep 2023 Decision due date for Cabinet changed from 22/06/2023 to 27/07/2023. Reason: information is still awaited from the Department for Energy Security and Net Zero on the availability/granting of funding 23 May 2023 Decision due date for Council changed from 13/07/2023 to 14/09/2023. Reason: information is still awaited from the Department for Energy Security and Net Zero on the availability/granting of funding			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Service Manager, Housing Strategy & Investment; Liverpool City Region Combined Authority			
Method(s) of Consultation	Meetings; Emails			
List of Background Documents to be Considered by Decision-maker	Sustainable Warmth funding award (April - Sept. 2023)			
Contact Officer(s) details	Stephanie Jukes stephanie.jukes@sefton.gov.uk Tel: 0151 934 4552			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Sale of Ainsdale ATC and the Meadows Ainsdale Seek Cabinet approval to the terms and conditions for the disposal of the premises			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2023 Decision due date for Cabinet changed from 22/06/2023 to 27/07/2023. Reason: negotiations are still ongoing			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Part exempt (Part 3)			
Wards Affected	Ainsdale			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Councillors as part of the above			
Method(s) of Consultation	Updates on disposal previously reported to Cabinet			
List of Background Documents to be Considered by Decision-maker	Sale of Ainsdale ATC and the Meadows Ainsdale			
Contact Officer(s) details	Suzanne Rimmer suzanne.rimmer@sefton.gov.uk			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Treasury Management Outturn 2022/23 This outturn report provides Members with a review of the Treasury Management activities undertaken during 2022/23.			
Decision Maker	Cabinet Council			
Decision Expected	27 Jul 2023 14 Sep 2023			
Key Decision Criteria	Financial	Yes	Community Impact	No
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	N/A			
Method(s) of Consultation	None.			
List of Background Documents to be Considered by Decision-maker	Treasury Management Outturn 2022/23			
Contact Officer(s) details	Graham Hussey graham.hussey@sefton.gov.uk Tel: 0151 934 4100			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial Management 2023/24 to 2026/27 - Revenue and Capital Budget Update 2023/24 – July Update Financial updates and Policy decisions relating to the Council's Budget and Medium-Term Financial Plan, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2023/24 to 2026/27 - Revenue and Capital Budget Update 2023/24 – July Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial and Corporate Performance 2022/2023 Update on the Revenue and Capital Outturn position for the Council in 2022/2023, including key performance information for the year			
Decision Maker	Cabinet			
Decision Expected	27 Jul 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Any budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial and Corporate Performance 2022/2023			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial Management 2023/24 to 2026/27 - Revenue and Capital Budget Update 2023/24 – September Update Financial updates and Policy decisions relating to the Council's Budget and Medium-Term Financial Plan, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet			
Decision Expected	7 Sep 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2023/24 to 2026/27 - Revenue and Capital Budget Update 2023/24 – September Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Financial Management 2023/24 to 2026/27 - Revenue and Capital Budget Update 2023/24 – October Update Financial updates and Policy decisions relating to the Council's Budget and Medium-Term Financial Plan, including the monthly Revenue and Capital budget monitoring reports			
Decision Maker	Cabinet			
Decision Expected	5 Oct 2023			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Exempt Report	Open			
Wards Affected	All Wards			
Scrutiny Committee Area	Regulatory, Compliance and Corporate Services			
Lead Director	Executive Director of Corporate Resources and Customer Services			
Persons/Organisations to be Consulted	Cabinet, Chief Executive, Strategic Leadership Board, Trade Unions, Staff and relevant organisations as appropriate			
Method(s) of Consultation	Individual budget saving options / amendments to the budget will be subject to consultation – internal and external to the Council (as appropriate).			
List of Background Documents to be Considered by Decision-maker	Financial Management 2023/24 to 2026/27 - Revenue and Capital Budget Update 2023/24 – October Update			
Contact Officer(s) details	Paul Reilly paul.reilly@sefton.gov.uk Tel: 0151 934 4106			

